

**REFERENCE SUB COMMITTEE OF THE BOARD OF GOVERNORS OF THE
CITY OF LONDON SCHOOL FOR GIRLS**

Tuesday, 12 July 2016

Minutes of the meeting of the Reference Sub Committee of the Board of Governors of the City of London School for Girls held at the City of London School for Girls at 9.00 am

Present

Members:

Clare James (Chairman)	Nigel Challis
Nicholas Bensted-Smith (Deputy Chairman)	Sylvia Moys

Officers:

David Arnold	- Town Clerk's Department
Alan Bubbear	- Bursar, City of London School for Girls

1. APOLOGIES

Apologies for absence were received from Deputy Richard Regan and Alderman William Russell.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 27 January 2016 be approved.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were none.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was none.

6. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item No.

8

Paragraphs in Schedule 12A

1 & 3

7. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 27 January 2016 be approved.
8. **ARREARS OF SCHOOL FEES - SUMMER 2016**
The Sub-Committee considered a report of the Bursar of the City of London School for Girls regarding a number of arrears of fees cases.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were a number of questions from Governors.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
Governors requested that the Bursary Sub-Committee meet as soon as possible to consider any current Bursary application(s). The Town Clerk agreed to contact Bursary Sub-Committee Members to schedule a meeting for later in July or early September. Future Reference and Bursary Sub-Committee meetings would also be added to the Committee calendar and circulated to Governors in due course.

The meeting closed at 10.05 am

Chairman

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